

Orange | Housing
County | Finance
Trust

1501 E. St. Andrew Place, 1st Floor
Santa Ana, CA 92705

2020 PERMANENT SUPPORTIVE HOUSING
NOTICE OF FUNDING AVAILABILITY

DUE DATE: 5:00 P.M. - MARCH 25, 2020

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SECTION 1 INTRODUCTION

This 2020 Permanent Supportive Housing Notice of Funding Availability (NOFA) announces the availability of eleven million, four-hundred and fifty thousand dollars (\$11,450,000) in Orange County Housing Finance Trust (OCHFT) (the “Trust”) funds to promote the new construction or acquisition/rehabilitation of Permanent Supportive Housing affordable for Orange County’s extremely low-income households who are homeless by providing below market rate financing. Interested and qualified developers who can successfully demonstrate their ability to acquire, build or substantially rehabilitate, and operate Permanent Supportive Housing are encouraged to submit proposals.

The NOFA application period shall be approximately 60 days after the release of this NOFA. All applications submitted within the NOFA application period shall be reviewed by Trust staff to ensure compliance with all threshold requirements and shall be competitively scored. Applications received after the NOFA application period will be considered if funding is still available from the initial round of applications.

The Trust is committed to serving the County’s needs for Permanent Supportive Housing. Projects in each County Service Planning Area (North, Central, and South) shall compete only against other projects within their Service Planning Area, with the goal of each Service Planning Area receiving an equal amount of funding through this NOFA. If all the funds are not committed in each Service Planning Area, then any remaining funds shall be made available to the other Service Planning Areas if there is remaining demand for funds.

The sources of capital funds made available for this NOFA are the following:

1. County Mental Health Services Act funds (\$4,500,000)
2. County General Fund (\$1,000,000)
3. State of California General Fund Budget Line Item funds (\$950,000)
4. State of California - Local Housing Trust Funds (\$5,000,000)

NOTE: The allocation of the County Mental Health Services Act funds has been approved by the Board of Supervisors to the Trust. A final transfer agreement between the County and the Trust must still be approved by the County. The Trust will be applying for \$5,000,000 from the State of California – Local Housing Trust Funds in 2020. The \$5,000,000 is contingent funds based upon actual award from the State. However, the application for those funds requires the Trust to issue Letters of Intent to qualified projects. The Trust NOFA process anticipates issuing the Letters of Intent after the May 2020 Trust Board Meeting which is 30 days prior to the State deadline.

The Trust reserves the right to increase or decrease the amount in this NOFA subsequent to Orange County Housing Finance Trust Board approval.

SECTION 2 PROGRAM DESCRIPTION

2.01 FUNDS AVAILABLE

Up to eleven million, four hundred and fifty thousand dollars (\$11,450,000) is made available from the Orange County Housing Finance Trust.

2.02 SERVICE PLANNING AREA ALLOCATION

The County of Orange has divided the County into three County Service Planning Areas (SPAs), North, Central, and South. The Orange County Housing Finance Trust shall use the SPAs to ensure equal distribution of Trust loan money across the County. Each SPA will be allocated one-third (1/3rd) of the funding available under this NOFA. In the event there are not enough eligible projects in each SPA to use the full allocation, those funds may be allocated to fund other projects in other SPAs at the discretion of the Trust Board.

2.03 ELIGIBLE PROJECTS

Projects eligible under this NOFA must be located within unincorporated County of Orange or within Trust member cities (See Attachment A). The exception would be a project seeking only Mental Health Services Act (MHSA) funding from this NOFA, which is required to be available county wide, including non-member cities. Projects must include a minimum of five (5) units which are assisted under this NOFA and will provide permanent supportive housing restricted to homeless persons or families who qualify as extremely low income. Proposals must include a plan and eventual funding for the provision of supportive services appropriate to the needs of the designated population.

2.04 ELIGIBLE APPLICANTS

Proposals will be accepted from non-profit and for-profit organizations, joint ventures, or partnerships that serve the identified purpose of this NOFA.

2.05 ELIGIBLE ACTIVITIES

Funds shall be used to develop permanent supportive rental housing through new construction, acquisition/rehabilitation and/or conversion of commercial and light industrial to residential use on a case-by-case basis.

2.06 ELIGIBLE COSTS

Under this NOFA, funds may be used for construction loan financing and/or permanent loan financing. To the extent that all sources of project funding has been secured and are a part of either the construction loan and/or the permanent loan the following costs are eligible: “hard” costs of construction or rehabilitation of housing, “soft” costs associated with acquisition, financing, and/or rehabilitation. “Soft” costs include marketing costs (not to exceed \$1,500 per unit), appraisals, architectural and engineering fees, individual apartment furnishings, certain common area furnishings (not to exceed \$1,000 per unit), building permit fees, credit reports, environmental assessments, impact fees, legal and accounting costs, private lender origination fees, recording fees, surety fees, and title insurance. An overall cost limitation of fourteen percent (14%) of the cost of construction shall apply to contractor overhead, profit, and general requirements, excluding

contractor's general liability insurance. For purposes of contractor overhead and profit, the cost of construction includes site work, structures, prevailing wages, and general requirements. For purposes of general requirements, the cost of construction includes offsite improvements, demolition and site work, structures, and prevailing wages.

2.07 AFFORDABILITY COVENANT

Restricted units must remain affordable for the remaining life of the project, which is presumed to be a minimum of fifty-five (55) years. A restrictive covenant will be recorded against the property to ensure affordability during the term of the agreement. Except as approved by the Orange County Housing Finance Trust, all projects shall be required to agree to maintain the project's affordability for the term of the restrictive covenant, regardless of whether the loan is fully repaid.

The annual reporting requirements will be outlined in the Regulatory Agreement. Projects receiving funds from the Trust shall report quarterly certifying that they are in compliance with the occupancy and affordability requirements of the Regulatory Agreement.

Program Compliance shall utilize a two-step monitoring process that provides for monitoring of all affordable housing developments financed with funds from the Trust. Monitoring of each development will occur in two phases: Phase 1: In-house review of quarterly reports, and Phase 2: Annual on-site monitoring visit, which shall include monitoring of tenant files in accordance with the affordability and income restrictions of the restrictive covenant and a Housing Quality Standards (HQS) inspection.

2.08 LOAN TERMS & CONDITIONS

2.08.1 Funding Timing: Loan funds will be made available at the closing of the construction loan and/or closing of the permanent loan.

2.08.2 Interest Rate: Loans will bear an interest rate of three percent (3%) simple interest. Interest will be calculated based on a 360-day year and the actual number of days elapsed. The Orange County Housing Finance Trust reserves the right to renegotiate this rate for the benefit of the Trust and the project.

2.08.3 Term: Loans will be for a term of fifty-five (55) years, from the date of Certificate of Occupancy, except as approved by the Orange County Housing Finance Trust.

2.08.4 Loan Repayment: The Trust loan will be typically structured as a residual receipts loan except as otherwise approved by the Trust.

2.08.5 Residual Receipts Loans: The following is the definition of a residual receipts loan, which will be used by the Trust to underwrite projects:

The loan for the project will be repaid from the Net Operating Income (NOI), if any, from the project as calculated ninety (90) days after the close of each fiscal year. NOI shall mean all of the rental revenue from the residential portion of the project (the "Annual Project Revenue") less (i) operating expenses of the project as approved by the Trust (the "Annual

Operating Expenses”) in an annual audit submitted by the developer and approved by the Trust; (ii) obligated debt service payments on the Project as approved by the Trust; (iii) scheduled deposits to reserves, as approved by the Trust; (iv) deferred developer fees, as approved by the Trust; and (v) partnership management or asset management fees as approved by the Trust.

Annual Project Revenue shall not include tenant security deposits, capital contributions, insurance or condemnation proceeds, income received for the purpose of completing the project, or funding received for the purpose of social services to the residents.

(i) Exclusions to NOI: It is the policy of the Trust that the following costs, fees, charges, penalties, judgments and the like shall not be deducted from the Annual Project Revenue by the developer thereby reducing the amount of NOI available to pay the Trust’s loan, including those arising out of: (i) a breach or default of the Trust’s loan or any other mortgage loan on the project, (ii) the fraud, negligence or willful misconduct of developer, (iii) the failure to make timely payments under any loan secured by the project, (iv) the breach or default by developer under any other contract, lease or agreement pertaining to the project; and (v) any other cost, expense, fee or the like which is not first approved by the Trust. The approved Operating Expenses of the project shall also not include other expenses such as intra-partnership or other internal loans of the operating entity, depreciation, amortization, accrued principal and interest expense on the deferred payment debt and capital improvement expenditures unless approved by the Trust.

2.08.6 Security: The loan shall be evidenced by a promissory note and secured by a deed of trust.

2.08.7 Subordination: The Orange County Housing Finance Trust may, at its sole discretion, subordinate repayment, security positions, and affordability covenants to a conventional lender or other public agency lenders such as the State of California HCD, County of Orange, city loans, and CalHFA or AHP loans.

2.09 MAXIMUM LOAN AMOUNTS/SUBSIDY LIMITS

The maximum loan/subsidy amounts shall be calculated on the basis of the number of units assisted by the Trust and shall vary by unit size. However, in no case shall the Trust’s investment in a single development exceed two-million five-hundred thousand dollars (\$2,500,000). Final award amounts shall be at the discretion of the Trust Board. The maximum unit subsidy limits are shown below:

Unit Size	Maximum Loan Amount
0 Bedroom	\$90,000
1 Bedroom	\$100,000
2 Bedroom or larger	\$110,000

2.10 DEVELOPER FEE LIMIT

The maximum Developer Fee shall be the same as the maximum allowed under the State Tax Credit Allocation Committee regulations, as adopted at the time this NOFA was issued.

2.11 NOFA SCHEDULE MILESTONES

The Orange County Housing Finance Trust is committed to helping Permanent Supportive Housing units be occupied as quickly as possible. The Trust will strive to meet the following milestones:

1. NOFA Issuance – January 24, 2020
2. NOFA Question & Answer Session for applicants – February 13, 2020 10:00-11:30am
(a) Location: TBD: **Email aeliason@ochft.org to request meeting location.**
3. Applications Due – March 25, 2020
4. Application Review Committee meeting April 2020
5. Trust Board Meeting and approval of NOFA awards – May 20, 2020

2.12 APPLICATION REVIEW COMMITTEE

After the close of the NOFA application period, the Orange County Housing Finance Trust will convene an Application Review Committee to review and score the applications. The Application review Committee may include:

- OCHFT's financial consultant
- County Health Care Agency Staff Member
- OCHFT Manager
- County of Orange Affordable Housing Development Manager
- Private sector representative with experience in homelessness

SECTION 3 THRESHOLD REQUIREMENTS

3.01 COORDINATED ENTRY SYSTEM

Each individual living in units assisted with Orange County Housing Finance Trust funding through this NOFA will be required to be referred by and go through the County of Orange Coordinated Entry System (a process developed to ensure that a fair and equal access to housing are quickly identified, assessed for, referred, and connected to housing and assistance based on their strengths and needs).

3.02 INCOME LIMITS

All units assisted with Orange County Housing Finance Trust funding through this NOFA will be required to be restricted to households whose income does not exceed Thirty Percent (30%) Area Median Income, as adjusted for household size with rents that are affordable to such households. Utility costs shall be deducted from the tenants rent so that rent and utilities combined remain at an affordable level.

California Tax Credit Allocation Committee 2019 Rent Limits

<https://www.treasurer.ca.gov/ctcac/rentincome/19/rent/13-rent-limits-pis-post-042419.pdf>

HUD Income Limits 2019

https://www.huduser.gov/portal/datasets/il/il2019/2019summary.odn?states=6.0&data=2019&inputname=METRO31080MM5945*0605999999%2BOrange+County&stname=California&statefp=06&year=2019&selection_type=county

3.03 SUPPORTIVE SERVICES

Permanent Supportive Housing units funded by the Trust shall include supportive services to ensure the maximum possible self-sufficiency by the tenants.

See Attachment B – Mental Health Services Act Funding Term Sheet for loan terms and conditions applicable to all MHSA funded units.

3.04 RESERVES

Projects funded by the Trust shall include a Capitalized Operating Reserve. Projects that have project-based rental assistance, such as Project Based Section 8 Vouchers, may forego the Capitalized Operating Reserve. The Capitalized Operating Reserve shall provide for the ongoing operation and maintenance of the project and the provision of required supportive services throughout the term of the of the loan agreement.

In addition to the Capitalized Operating Reserve, projects shall provide for a Replacement Reserve to cover replacement of capitalized cost items at no less than \$350/unit/year.

3.05 COMPLIANCE MONITORING FEE

The Orange County Housing Finance Trust shall charge all projects an annual compliance monitoring fee of \$65/unit/year, increasing at 2%/year.

3.06 FINANCIAL COMMITMENTS

Projects must have all financing committed within 18 months of the Trust's award letter or risk losing their project funding. The Trust reserves the right to extend this time limit at its sole discretion.

SECTION 4 SCORING

Applications will be competitively scored and ranked against other projects located within the same County Service Planning Area (SPA). Scoring serves as a basis to compare applications but ultimately the decision to award funds is based upon the Trust Board approval.

Project scoring shall be based on the following categories:

1. Project readiness;
2. Developer experience; and,
3. Service enriched location.

4.02 PROJECT READINESS

Projects shall be scored on how quickly they will have units ready for occupancy. Projects will receive a maximum of 35 points for project readiness. For acquisition/rehab projects, projects will be deducted one point for each month past April 1, 2021 for its scheduled loan closing. For new construction projects, projects will be deducted one point for each month past April 1, 2022 for its scheduled loan closing.

4.03 DEVELOPER EXPERIENCE & FINANCIAL STRENGTH

A maximum of 40 points will be available for applicants based on their prior development experience and financial strength. One point will be awarded for every ten (10) units of Permanent Supportive Housing that the applicant developed and currently operates. Discretionary scoring may adjust this number downward based upon the financial strength of the applicant.

4.04 SERVICE ENRICHED LOCATION

Projects will be awarded points based on proximity to nearby amenities.

4.04.1 Grocery Store

Projects will be awarded 5 points if they are within 0.25 miles of a full-scale grocery store. Projects will be awarded 2 points if they are within 0.50 miles of a grocery store. Full-scale grocery store shall have the same definition as in the California Tax Credit Allocation Committee Regulations in effect at the time this NOFA was issued.

4.04.2 Medical Care

Projects will be awarded 5 points if they are within 0.5 miles of a hospital. Projects will be awarded 3 points if they are within 0.5 miles of an urgent care facility.

4.04.3 Community Center

Projects will be awarded 5 points if they are within 0.5 miles of a public library or community center that is open at least 5 days a week to the general public.

4.04.4 Public Park

Projects will be awarded 5 points if they are within 0.5 miles of a public park.

4.04.5 Transit

Projects will be awarded 5 points if they are within 0.5 miles of a bus station, or bus stop that provides service at least every 30 minutes during the hours of 7-9 a.m. and 4-6 p.m., Monday through Friday. If frequency and hours cannot be met but the project is still within 0.5 miles, 3 points will be awarded.

SECTION 5 APPLICATION

This NOFA has an online application that is available at (<https://forms.gle/zSSDGSVKNZNMzt5P9>). Applications must be submitted through this website no later than 5:00 PM, March 25, 2020. All submissions will be automatically date and time stamped. The application will consist of several parts, which are described below.

5.01 GENERAL APPLICATION FORM

The General Application Form includes basic information about the project and the applicant. Project information will include project name, address, type of project, project schedule and population served. Applicant information will include the applicant name, contact information, and the legal structure of the applicant.

5.02 PROJECT NARRATIVE

A narrative description of the project is required. The project narrative must include:

1. The purpose and the scope of the project.
2. Identify the neighborhood the project will serve.
3. Summarize the condition of the housing stock in the neighborhood.
4. Document neighborhood services (public transportation, schools, shopping, etc.)
5. Discuss the process and timing to receive entitlement approvals.

5.03 PROJECT VICINITY MAP

A map showing the project site is required. The map should clearly show the project site boundaries and the surrounding neighborhood. In addition, the vicinity map must clearly show all service enriched amenities for which the applicant is seeking points for project scoring. The map should be uploaded as a single-page PDF.

5.04 PROJECT PROFORMA

The Orange County Housing Finance Trust will provide all applicants with a blank project proforma in Excel for them to fill out and submit as part of their application. The project proforma must be submitted in an Excel format. The proforma Excel file will be substantially similar to the OC Housing & Community Development proforma.

5.05 FINANCIAL NOTES AND ASSUMPTIONS

Provide a brief narrative regarding each of the expected funding sources and their expected timing and other details indicating likelihood of award.

5.06 DEVELOPMENT TEAM MEMBERS

Provide the name, address, contact person, telephone number, fax number, e-mail address, and resumes for all members of the proposed project team.

5.07 APPLICANT EXPERIENCE

Provide a brief description of the applicant's experience developing Permanent Supportive and Affordable Housing.

5.08 APPLICANT FINANCIAL STRENGTH

Provide the most recent audited financial statements and a schedule of real estate owned.

5.09 SOCIAL SERVICES PLAN

All applications shall include a Social Services Plan demonstrating how social services appropriate to the needs of the homeless residents will be provided. The Plan shall include provisions specified in Section 3.03 of this NOFA and provide a description of the proposed social services to be provided, including:

- Target Population
- Types of Services to be provided
- Agency which will provide the services and their experience
- Location of the services (on or off-site, and if off-site, where and provide travel plan for clients)
- Proposed source of funding for services
- Status of funding for services
- Any fees to be charged for services

All applicants must identify a qualified service provider that will provide supportive services to the residents occupying units assisted under this NOFA. In the event that there are multiple service providers, the application must identify a primary service provider for the residents occupying units assisted under this NOFA. The applicant will be required to arrange for the provision of supportive services for the term of the assistance provided under this NOFA.

5.10 SOCIAL SERVICES OPERATING BUDGET

If the applicant is proposing to fund services for the homeless through project revenues, or a funding source that is specific to the project, provide a budget for the social services. A budget is not required where services are proposed to be provided by third party agencies from existing revenue sources.

5.11 LEVINE ACT STATEMENT

An authorized agent of the applicant must review and execute the Levine Act Statement (Attachment C).

ATTACHMENT A LIST OF TRUST MEMBERS

1. Aliso Viejo
2. Anaheim
3. Buena Park
4. Costa Mesa
5. County of Orange
6. Dana Point
7. Fountain Valley
8. Fullerton
9. Garden Grove
10. Laguna Beach
11. Laguna Hills
12. Laguna Niguel
13. La Habra
14. Mission Viejo
15. Newport Beach
16. Orange
17. Placentia
18. San Juan Capistrano
19. Santa Ana
20. Stanton
21. Tustin
22. Westminster

ATTACHMENT B MENTAL HEALTH SERVICES ACT (MHSA) FUNDING TERM SHEET

General Loan Terms and Conditions

All of the policies and lending practices set forth within the NOFA shall apply to all projects funded with MHSA funds. **The following additional requirements shall apply to all of the MHSA funded units:**

- The population to be served shall include extremely low income (30% of Area Median Income for Orange County), homeless individuals with **documentation of a serious mental disorder completed by a qualified mental health worker.**
- Restricted rents for the MHSA funded units shall not exceed 30% of the HUD-published 30% Area Median Income (AMI) levels for Orange County, adjusted for designated household size (less a utility allowance unless included in the rent) with the **tenants rent portion not to be more than 30% of their Social Security Income/Social Security Pension (SSI/SSP) or not more than 30% of their total gross household income (if additional income beyond SSI/SSP is received).** If federally funded Project Based Vouchers are provided, the developer shall comply with the federal regulations for maximum rent and tenant rent portions.
- To the greatest extent feasible, the Developer shall utilize the local coordinated entry system to screen for eligible residents currently experiencing homelessness and with a documented serious mental disorder.
- Housing units and building features must meet the needs of the MHSA tenants to be served at the development, including privacy, housing activities and community interaction. There shall be no requirement for non-related, single, adult tenants to share bedrooms. There shall be adequate number of bedrooms to accommodate the housing composition. Units are encouraged to have at least one-bedroom and be at least 450 square feet.
- Rental homes must have an identifiable and private living area, sleeping area, full kitchen area and a full bathroom. The kitchen area shall at a minimum include a sink, full size refrigerator, cupboard space, counter area, microwave or oven, and a two-burner stove or built-in cook top.
- All units should be furnished with standard furnishings applicable to the unit type.
- Developers are encouraged to provide units that are pre-wired for high technology and internet access.
- The building must include common space, such as a community room that can accommodate a variety of activities and where tenants can choose to interact with one another.
- The building must include a designated office space to provide services to MHSA tenants.
- The design and operation of the housing shall incorporate features designed to increase efficiency and reduce ongoing expenses.

- The housing shall incorporate appropriate and feasible green design practices, such as the use of ENERGY STAR rated energy-efficient appliances and water-conserving fixtures and products.
- The housing must also utilize durable materials chosen to reduce future maintenance costs and renewable building supplies.
- Tenants shall be provided with information to assist them to participate in environmentally friendly practices such as energy and water conservation, recycling and use of non-toxic household products.

Required Operating, Replacement and Subsidy Reserves

All developments using MHSA funds must provide for the following reserves:

Capitalized operating expense reserve, at a minimum, shall equal 25% of the first year's approved operating and reserve budget.

Capitalized replacement reserve for rehabilitation projects shall be based on a physical needs assessment and/or one or more Building Inspection Reports and a Replacement Reserve Needs Analysis. New construction projects shall have a capitalized replacement reserve of at least \$500 per unit/annually for all units in a project, increasing by 5% every five years.

Capitalized operating subsidy reserve ("COSR") shall be required for projects without rental assistance vouchers (or other rental subsidies) to subsidize operating costs for the MSHA Regulated Units. COSR's must be funded to allow for operating cost subsidies for a minimum of 17 full years unless waived by the Trust. The recommended maximum COSR limit is \$157,481 per assisted unit (with a suggested increase up to 4% per year).

Tenant Rent & Utility Reserve may be required by the Trust to be funded by the Developer by Certificate of Occupancy for the development. This Reserve is used to assist MHSA eligible clients with rent and utility payments while waiting to get approved for SSI/SSP and/or rental assistance. The Reserve should provide 2 to 3 years rental income for the MHSA-assisted units (assuming rents that include utilities at 30% of SSI/SSP). This Reserve is held by Borrower as a revolving fund and is intended to be replenished over time from tenant rent back payments once the tenants qualify for SSI/SSP.

Developer/Borrower is required to continually seek future commitments of rental or operating subsidies for the MHSA Regulated Units (e.g., project-based Section 8) for the life of the MHSA Loan.

Application and Loan Commitment Notes

Upon review of the borrower application and a decision to loan MHSA funds, the following will be determined by the Trust and set forth in a commitment letter: 1) the per regulated unit loan amount; 2) the percent of MHSA regulated units as it relates to the entire Project; 3) the size of the regulated units to best meet MHSA client needs (bedroom count); 4) any permissible occupancy preferences (adults; seniors; transition age youth); 5) the maximum COSR (if applicable) to carry the project through the first 17 years of operations; 6) whether the Developer must fund a tenant

rent reserve (for COSR assisted Projects only); 8) any permissible developer fees for non-tax credit transactions; and 9) permissible overlaying occupancy, rent or income restrictions from other financing or tax credit sources.

Supportive services provisions and a Social Services Plan and operating budget from the primary or lead service provider(s) shall be provided.

All units assisted with MHSA funding through this NOFA shall additionally include supportive services provided by the Orange County Health Care Agency (HCA), as the lead service provider, or an HCA-contracted service provider. The developer shall work with HCA to develop and provide a supportive services plan that meet and address the needs of the MSHA Clients for the term of the HCD Loan.

Primary supportive services shall be provided on site to meet the specific needs of the population to be served.

It is important to note that in no event shall a person be required to be a client of the Orange County Behavioral Health department or a recipient of mental health or other services in order to qualify for or remain in an Assisted Unit.

NOTE: This term sheet is subject to change.

ATTACHMENT C LEVINE ACT STATEMENT

*****PRIME APPLICANT AND SUBAPPLICANTS MUST SUBMIT A SIGNED
LEVINE ACT STATEMENT*****

California Government Code § 84308, commonly referred to as the “Levine Act,” precludes an officer of a local government agency from participating in the award of a contract if he or she receives any political contributions totaling more than \$250 in the 12 months preceding the pendency of the contract award, and for three months following the final decision, from the person or company awarded the contract. This prohibition applies to contributions to the officer or received by the officer on behalf of any other officer, or on behalf of any candidate for office or on behalf of any committee. The Levine Act also requires a member of the Orange County Housing Finance Trust Board of Directors who has received such a contribution to disclose the contribution on the record of the proceeding.

Orange County Housing Finance Trust Board of Directors as of the date of this Notice of Funding Availability are as follows:

John Mark Jennings

Andrew Do

Doug Chaffee

Don Barnes

David Peñaloza

Jamey Federico

Shari Freidenrich

Ed Sachs

Stephen Faessel

1. Have you or your company, or any agent on behalf of you or your company, made any political contributions of more than \$250 to any Orange County Housing Finance Trust Director in the 12 months preceding the date of the issuance of this Notice of Funding Availability?

YES NO

If yes, please identify the Director: _____

2. Do you or your company, or any agency on behalf of you or your company, anticipate or plan to make any political contributions of more than \$250 to any Orange County Housing Finance Trust Director in the three months following the award of the contract?

YES NO

If yes, please identify the Director: _____

Answering yes to either of the two questions above does not preclude Orange County Housing Finance Trust from awarding a contract to your firm. It does, however, preclude the identified Director from participating in the contract award process for this contract.

DATE

(SIGNATURE OF AUTHORIZED OFFICIAL)

(TYPE OR WRITE APPROPRIATE NAME, TITLE)