

**REGULAR MEETING SUMMARY ACTION MINUTES
ORANGE COUNTY HOUSING FINANCE TRUST**

WEDNESDAY, NOVEMBER 17, 2021, 10:00 A.M.

HALL OF ADMINISTRATION - COMMISSION ROOM, FIRST FLOOR
333 W. Santa Ana Blvd., Santa Ana, California

DOUG CHAFFEE
Chairman

STEPHEN FAESSEL
Vice Chairman

DON BARNES
Director

LISA A. BARTLETT
Director

JAMEY FEDERICO
Director

SHARI FREIDENRICH
Director

FRED JUNG
Director

DAVID PENALOZA
Director

ED SACHS
Director

Trust Manager
Adam Eliason

Trust Counsel
Jacqueline Guzman

Clerk of the Trust
Robin Stieler

ATTENDANCE: Directors Bartlett, Chaffee, Faessel, Federico, Jung, Penaloza, Sachs

ABSENT: Directors Barnes and Freidenrich

PRESENT: Trust Counsel
Clerk of the Trust

Jacqueline Guzman
Robin Stieler

CALL TO ORDER

The Clerk called the meeting to order at 10:09 a.m.

PLEDGE OF ALLEGIANCE

Chairman Chaffee led the pledge of allegiance

ROLL CALL

The Clerk called the roll and confirmed quorum

CONSENT CALENDAR ITEMS (Item 1):

1. Approve Orange County Housing Finance Trust minutes from the September 15, 2021, meeting **ON THE MOTION OF CHAIRMAN CHAFFEE, SECONDED BY DIRECTOR BARTLETT, BY A VOTE OF 7 TO 0, WITH DIRECTORS BARNES AND FREIDENRICH BEING ABSENT, APPROVED THE ORANGE COUNTY HOUSING FINANCE TRUST MINUTES FROM THE SEPTEMBER 15, 2021 MEETING**

DISCUSSION ITEMS (Items 2-4):

2. Recommend a firm to represent the Orange County Housing Finance Trust for State legislative advocacy and lobbying services through September 15, 2024; and authorize the Trust Manager to execute agreement
ON THE MOTION OF DIRECTOR BARTLETT, SECONDED BY DIRECTOR SACHS, BY A VOTE OF 7 TO 0, WITH DIRECTORS BARNES AND FREIDENRICH BEING ABSENT, APPROVED TOWNSEND PUBLIC AFFAIRS TO REPRESENT THE ORANGE COUNTY HOUSING FINANCE TRUST FOR STATE LEGISLATIVE ADVOCACY AND LOBBYING SERVICES THROUGH SEPTEMBER 15, 2024; AND AUTHORIZED THE TRUST MANAGER TO EXECUTE AGREEMENT
3. Approve operating agreement between the Orange County Housing Finance Trust (Trust) and Orange County Community Foundation (OCCF) to establish a donor advised fund; authorize the Trust Manager to execute the operating agreement and setup form; and authorize trust manager to establish a link on the trust website for direct donations to the established OCCF donor advised fund to benefit the trust.
ON THE MOTION OF VICE CHAIRMAN FAESSEL, SECONDED BY DIRECTOR PENALOZA, BY A VOTE OF 7 TO 0, WITH DIRECTORS BARNES AND FREIDENRICH BEING ABSENT, APPROVED ITEM AS RECOMMENDED
4. Option to resume in person meetings or continue to meet virtually pursuant to newly enacted legislation and, if virtually, amend regular calendar to meet monthly
ON THE MOTION OF CHAIRMAN CHAFFEE, SECONDED BY DIRECTOR FEDERICO, BY A VOTE OF 5 TO 1, WITH VICE CHAIRMAN FAESSEL VOTING NO AND DIRECTORS BARNES, BARTLETT AND FREIDENRICH BEING ABSENT, VOTED TO RESUME IN PERSON MEETINGS EVERY OTHER MONTH IN 2022

HOUSING TRUST MANAGER REPORT (Item 5):

5. Oral Report from the Housing Trust Manager

WILL WORK WITH TOWNSEND PUBLIC AFFAIRS TO ADVOCATE THE LEGISLATURE FOR FUNDING IN ORANGE COUNTY

TRUST STAFF CONTINUES TO

- **MANAGE THE CLOSING AND PROJECT FUNDING OF 5 PROJECTS;**
- **MEET WITH MEMBER CITIES AND PROVIDE A SHORT PRESENTATION ON THE TRUST'S ACCOMPLISHMENTS AND WHERE THE TRUST IS HEADING ACCORDING TO THE APPROVED STRATEGIC PLAN;**
- **REACH OUT TO NON-MEMBER CITIES ABOUT JOINING THE TRUST**

RECEIVED A LETTER FROM THE STATE OF CALIFORNIA HOUSING COMMUNITY DEVELOPMENT STATING THE TRUST'S GRANT APPLICATION SUBMITTED IN 2021 RECEIVED A SCORE OF 90/100 POINTS BUT FINAL AWARD HAS BEEN DELAYED

THE THIRD ROUND OF NOTICE OF FUNDING AVAILABILITY (NOFA) WILL BE AGENDIZED FOR TRUST CONSIDERATION AT THE JANUARY 2022 TRUST MEETING

TRUST MANAGER WILL BE PARTICIPATING IN A SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENT (SCAG) WEBINAR WITH LOCAL AND REGIONAL HOUSING TRUSTS TO DISCUSS BEST PRACTICES AND LESSONS LEARNED AND DISCUSS HOW TO IMPROVE HOUSING TRUSTS IN SOUTHERN CALIFORNIA

PUBLIC & TRUST COMMENTS:

PUBLIC COMMENTS

Steve McNally – Oral re: Hybrid meetings allow maximum public participation and allow trust to be viewed by those who can provide potential funding for the trust

DIRECTOR COMMENTS: None

ADJOURNED: 11:17 a.m.

NEXT MEETING: January 19, 2022 at 10:00 a.m.

Signature of file

DOUG CHAFFEE

Chairman, Orange County Housing Finance Trust

Signature of file

ROBIN STIELER

Clerk of the Orange County Housing Finance Trust